



## ACKNOWLEDGMENT AND CONSENT

I understand that Oregon Orthopedic & Sports Medicine Clinic (referred to below as “This Practice”) will use and disclose **health information** about me.

I understand that my **health information** may include information both created and received by the practice, may be in the form of written or electronic records or spoken words, and may include information about my health history, health status, symptoms, examinations, test results, diagnoses, treatments, procedures, prescriptions, and similar types of health-related information.

I understand and agree that This Practice may **use and disclose** my health information in order to:

- make decisions about and plan for my care and treatment;
  - refer to, consult with, coordinate among, and manage along with other health care providers for my care and treatment;
  - determine my eligibility for health plan or insurance coverage, and submit bills, claims and other related information to insurance companies or others who may be responsible to pay for some or all of my health care; and
- perform various office, administrative and business functions that support my physician’s efforts to provide me with, arrange and be reimbursed for quality, cost-effective health care.

I also understand that I have the right to receive and review a written description of how This Practice will handle health information about me. This written description is known as a **Notice of Privacy Practices** and describes the uses and disclosures of health information made and the information practices followed by the employees, staff and other office personnel of This Practice, and my rights regarding my health information.

I understand that the Notice of Privacy Practices may be revised from time to time, and that I am entitled to receive a copy of any revised Notice of Privacy Practices. I also understand that a copy or a summary of the most current version of This Practice’s Notice of Privacy Practices in effect will be posted in waiting/reception area.

I understand that I have the right to ask that some or all of my health information not be used or disclosed in the manner described in the Notice of Privacy Practices, and I understand that This Practice is not required by law to agree to such requests.

By signing below I agree that I have reviewed and understand the information above. A copy of the Notice of Privacy Practices is available to me upon request.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Relationship if other than patient signing form \_\_\_\_\_



**AUTHORIZATION FOR DISCLOSURE OF MEDICAL INFORMATION**

I, \_\_\_\_\_  DO  DO NOT  
(patient or guardian, if minor)

wish to name a representative to act on my behalf, if necessary, for the following:

- To speak with Physician and office staff regarding my care and treatment including financial information.
- To schedule, confirm and cancel my appointments

Representative	
Name _____	Relationship _____
Date of Birth _____	Phone # _____
Name _____	Relationship _____
Date of Birth _____	Phone # _____
Name _____	Relationship _____
Date of Birth _____	Phone # _____
Name _____	Relationship _____
Date of Birth _____	Phone # _____

There may be times when the OOSMC staff may need to contact you regarding appointments, test results, or other communications. In order to contact you, we need authorization of the following methods of communication:

***(By checking the following boxes, you authorize and allow us to contact you. Please do not check boxes that you do not want to authorize or allow.)***

- 1.)  I authorize OOSMC staff to contact me by my home telephone. # \_\_\_\_\_
- 2.)  I authorize OOSMC staff to contact me on my cell phone. # \_\_\_\_\_
- 3.)  I authorize OOSMC staff to contact me at work. # \_\_\_\_\_
- 4.)  I authorize OOSMC to contact me via email.  
 Email address: \_\_\_\_\_
- 5.)  I give permission for OOSMC staff to leave a message on my home, work, and/or cell answering machine or voice mail.

Signature \_\_\_\_\_ Date \_\_\_\_\_